

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
JANUARY 14, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001**

1. Board President Sue Brix called the Regular Meeting of the University Preparatory School Board to order at 5:36 PM. Board Members Kyle Jones, Susan Saephanh, Damaris Stevens and Mike Stuart were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Sue Brix led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
 - 3.1 English Teacher Tawni Kramer introduced student Ember Braun, who is organizing a debate workshop for local students across the North State. The workshop has already generated strong interest, with more than 100 students registered to participate. The Board expressed appreciation for Ember’s initiative and strong organizational skills in leading such an impactful event.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Stevens
Second – Jones
Ayes – Brix, Saephanh, Stuart
Carried – 5-0
6. APPROVAL OF CONSENT AGENDA
Motion - Jones
Second – Stuart
Ayes – Brix, Saephanh, Stevens
Carried – 5-0
7. REPORTS
 - 7.1 SUPERINTENDENT/PRINCIPAL REPORT
Superintendent/Principal Monica Cabral reported that Barb Reuss was recognized as Secondary Co-Administrator of the Year for Region 1 and will be honored at the ACSA Conference in May, advancing to the state level for consideration.

She provided an enrollment update, noting that overall enrollment remains steady and shared a general overview of current applications for both Junior High and High School. Mrs. Cabral highlighted the recent Staff Development Day, which included an inspirational

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
JANUARY 14, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001**

presentation by Dr. Manny Scott, professional learning connected to WASC goals, a review of the CA Dashboard, and collaborative classroom and team planning time.

She reported that CAASPP testing teams have begun early preparations for upcoming state testing and that Intent to Return forms are currently being collected. She also shared that student, parent, and staff surveys will be distributed later this month to inform LCAP planning, WASC work, and schoolwide decision-making.

Mrs. Cabral noted upcoming ASB activities, including Spirit Week and the Winter Semi-Formal, as well as ongoing work by the Counseling Department to prepare for student registration and explore potential new elective offerings. She reported that the POLS 2 articulation agreement with Shasta College has been renewed.

She invited Board members to attend the upcoming Parent Venture meeting focused on school budget, LCAP, and current school topics. She also shared updates on collaboration with SUHSD and community partners for a district history presentation and highlighted recent athletic successes across basketball, wrestling, and soccer programs.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that the governor released his budget on January 10th and that there really were no surprises for K-14 education. Mrs. Schlange did highlight the governor’s intent to fully fund the COLA while also allocating additional one-time funding for the Student Support and Professional Development Discretionary Block Grant. Trailer Bill language will be available in February and further details will be made available at that time. Mrs. Schlange will continue to provide updates to the Board as to the impacts of the state budget on our 2026-2027 budget development.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

**8.1.1 Request Approval of School Accountability Report Card, 2024-2025 School Year
(ACTION)**

Motion - Jones
Second – Stuart
Ayes – Brix, Saephanh, Stevens
Carried – 5-0

**UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
JANUARY 14, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001**

8.1.2 Reappointment of Board Member Term 2/2026-1/2030 (ACTION)

Motion - Stevens
Second – Saephanh
Ayes – Jones, Stuart
Abstention- Brix, conflict of interest
Carried – 4-0

8.1.3 Appointment of Board Officers (ACTION)

Board President Sue Brix motioned for Damaris Stevens to be appointed as Board President, Kyle Jones to be named as Vice President and Monica Cabral to be named as Board Secretary. Motion was seconded by Susan Saephanh and passed unanimously.

8.1.4 Request Approval to add Boys Volleyball to the Spring Athletic Program Offerings
(DISCUSSION/ACTION)

Motion - Saephanh
Second – Stuart
Ayes – Brix, Jones, Stevens
Carried – 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

11. ADJOURNMENT

Board Member Susan Saephanh made a motion to adjourn the meeting at 6:37PM. Motion seconded by Mike Stuart. Motion approved unanimously.